



CLUB RULES and CODE OF CONDUCT

1. INTRODUCTION

Island Bay Tennis and Squash Club (the Club) is known as friendly and welcoming, with members that play fair, enjoy their sport, and treat other members, visitors, and Club property with respect. Our members represent the Club well and with pride.

We want to maintain these standards and our good reputation.

This document describes the expectations the Club has for the behaviour of members, while at the Club and when representing the Club, and the process through which the Club's Management Committee will handle any complaints.

2. TENNIS AND SQUASH

Conduct towards others

Members of Island Bay Tennis and Squash Club are expected to play fairly by the rules of their game and follow accepted codes of conduct for tennis or squash.

Our expectations for behaviour are based on what would be generally considered reasonable and good sporting conduct towards others. Unacceptable conduct includes behaviour and language that is offensive or insulting, unsafe, or unnecessarily distracts or inconveniences others. This expectation extends to all persons present at the Club, and all members representing the Club in any way, whether they are playing, supporting, coaching or acting as an official.

For detail of the expectations specific to each sport, members should refer to either:

- Squash Wellington Code of Conduct (Annex 1)
- Tennis New Zealand Code of Conduct (Annex 2) and, where appropriate Junior/Senior Tennis Interclub Rules.

In the case of sporting events, such as interclub, regional tournaments, led by Squash Wellington or Tennis Central or other sporting bodies, any offences will be subject to their warning and penalty policies.

In addition, and for club-run events, complaints may be made to and heard by the Club Management Committee or initiated by the Committee as an own-motion investigation.

Conduct towards property

For protection of our courts:

- Appropriate non-marking footwear only on the courts;
- No scooters, bikes or other inappropriate items on the tennis or squash courts;

- No standard tennis balls used in the squash courts (low pressure ones are however OK);
- No throwing anything likely to damage the court surface, nets or walls including racquets and bottles.

For protection of our buildings and physical facilities:

- No deliberate or reckless behaviour that may or is likely to damage property.

3. KEY TAGS

Key tags belong to individual members and should not be shared with non-members to access Club courts. Misuse of the practice or visitor features on squash key tags will result in automatic suspension of all playing rights. *(as set out in the club terms and conditions)*

4. CLUB ROOMS and BAR

All players, supporters, parents, coaches and visitors to the Club will treat others with respect and courtesy while using the Club rooms and bar. All users agree to comply with the conditions of the Club's liquor licence and not do anything that would cause the Club or any other person to breach those conditions.

5. COMPLAINT PROCESS

Any complaint in relation to these rules may be communicated in writing to a member of the Club's Management Committee or sent to the Club Manager. The Management Committee may also instigate an own motion investigation. The committee may then invite the person/s in question to provide a written response, within seven days, and then consider the matter and has the right to decide on an appropriate course of action.

The Committee will decide on one of the following courses of action:

1. To terminate the membership of any member whose conduct in their opinion renders them unfit to remain a member of the Club provided that the member whose conduct is being considered has been given prior opportunity of appearing before the Management Committee in accordance with Clause 8B of the Club Constitution;
2. To remove certain playing rights or privileges such as representing the Club at interclub or other events;
3. To issue a warning notice that reminds the member of the behaviour expected them;
4. To take no action.

Annex 1: SQUASH WELLINGTON CODE OF CONDUCT

Available at <http://squashwellington.org.nz/content/uploads/2014/01/CODE-OF-CONDUCT.pdf>

Explanatory Foreword

The purpose of this Code of Conduct is to encourage fair, ethical treatment of all persons that come under the umbrella of Squash Wellington Districts Incorporated (SWDI).

Obviously some sections of this Code will be more applicable to some persons than others.

All persons will agree to abide by the SWDI Code of Conduct and acknowledge that any breach of the Code of Conduct, or any part of it, may result in disciplinary action under the SWDI Constitution, Regulations and Policies.

The following Code of Conduct applies to all SWDI members and persons participating in SWDI events.

- Respect the rights, dignity and worth of others.
- Be professional in, and accept responsibility for, your actions.
- Understand the possible consequences of breaching the SWDI Code of Conduct.
- Immediately report any breaches of SWDI members to the appropriate authority. (Listed below)
- Be fair, considerate and honest with others, and do not abuse the systems in place.
- Ensure language, presentation, manner and punctuality reflect high standards.
- Play to win but play fair.
- Never argue with or verbally abuse a player or official; observe the Laws of the Game.
- Remember that children participate in sport for their enjoyment, not the parents.
- Encourage children to participate and not force them.
- Never ridicule or yell at a child for making a mistake or losing a competition.
- Remember that children learn best by example.
- Support all efforts to remove verbal and physical abuse from sporting activities.
- Respect officials' decisions and teach children to do likewise.
- Show appreciation for coaches, officials and administrators.
- Encourage SWDI members and spectators (as appropriate) to abide by the Code of Conduct and take reasonable steps to ensure such compliance.

CODE OF CONDUCT

Policy

Following the report of a Code of Conduct breach to the Board, Squash Development Manager, or Coach Development Manager, the following procedure will be followed:

The Squash Development Manager or Coach Development Manager will investigate the allegation including.....

- Interviewing the initiator of the report
- Interviewing the accused person
- Interviewing any witnesses to the event
- Taking written statements from any person as required

The Squash Development Manager or Coach Development Manager will draft a report on the alleged breach and deliver it to the Board of Squash Wellington for consideration.

The Board will consider all reports and evidence before them and deliver judgment within a month. (A right of appeal will be considered if received in writing within 7 days of judgment)

Penalties.

Any serious breaches of this Code of Conduct, or persistent violations of any aspect of the Code of Conduct, may result in any of the following being imposed.....

Level 1 Infringement.....Verbal Warning from SDM or CDM as to actions

Level 2 Infringement.....Written Warning from District that any further repeat behavior will be escalated

Level 3 Infringement.....Suspension for 1 – 4 Weeks from any District sanctioned Event

Level 4 Infringement.....Extremely Serious.....May warrant long term suspension

Any level of Infringement may be imposed at any time, depending on the seriousness of the charge

If you feel that someone has breached this CODE of CONDUCT in any way, please contact either.....

Willie Bicknell – Squash Development Manager – Squash Wellington – Phone: 383 7262

This is an Operations Policy of *the Squash Wellington Districts Incorporated* * 3/9/2007

Annex 2: Tennis New Zealand Code of Conduct

<http://tennis.kiwi/Portals/41/2017%20Code%20of%20Conduct.pdf>